



2023 Smart Community Corps Community Host Application Guide

Welcome!

Welcome to the Partnership for Inclusive Innovation's Smart Community Corps (SCC) 2023 Summer Internship Community Host Application Guide!

We value you, your relationship with PIN, and the opportunity to engage with you on a deeper level. Thank you for your interest in hosting SCC interns at your project site for Summer 2023. An internship is an opportunity for students from across Georgia to benefit from your professional guidance while gaining real-world experience working to support smart technology projects that are dedicated to creating livable and equitable communities. Conversely, our interns provide human capital support and capacity expansion to allow community partners to grow impact and maximize mission.

This guide provides answers to many of the questions you may have about the SCC Internship Program, including community and intern expectations as well as the application process.

Important Information about the Partnership (PIN) and SCC

The [Partnership for Inclusive Innovation](#) (PIN) is a public-private partnership that launched in 2020 to lead coordinated, statewide efforts to position Georgia as the Technology Capital of the East Coast. Under the guidance of board chair, G.P. Bud Peterson, and executive director, Debra Lam, the Partnership guides efforts and pilot programs to help foster access, growth, entrepreneurship, and innovation throughout the state, with the ultimate goal of achieving inclusive innovation throughout Georgia.

The [Smart Community Corps](#) (SCC) is the first statewide program of its kind for civic-minded students to gain hands on smart city experience. Working as a summer cohort and in community pairs, interns are placed into local municipalities to support smart technology projects that are dedicated to creating livable and equitable communities. In addition to a full-time summer stipend, SCC interns are provided curriculum programming in sustainability, innovation, career development, and mentorship. The program is open to both undergraduate and graduate students from any higher education institution across the state of Georgia.

Benefits to the Community

SCC interns provide many benefits to the communities including:

- Vetted, quality interns with genuine interest in the community's project
- Recruitment and hiring of interns handled by PIN
- Intern stipends are paid by PIN



- Applying classroom principles to a professional environment, interns bring new perspectives and fresh ideas on industry and current trends
- Interns allow you to connect with young professionals who can make a positive impact on your project(s)
- Interns allow your project(s) to reap immediate rewards without committing to hiring as they become future potential employees

Host Site Expectations

Student interns are hired and considered employees of Georgia Tech and are placed to work directly with PIN projects during their summer internship. Students receive a stipend over the summer, paid by Georgia Tech in bi-weekly increments. Students may also receive course audit credit through their institution's Career Center. Student interns are expected to meet Georgia Tech employee standards, as well as the standards of the communities where they are placed to receive any stipend.

We request several things of our project hosts over the summer:

- Co-develop workplans and internship goals with the SCC interns (either before the start of the internship, or during the first week)
- Assist interns with finding safe and affordable housing for the summer (Intern is responsible for cost)
- Actively supervise the SCC interns on a daily basis
- Expose interns to others in your organization and in your field (ex. Take them to a meeting where they learn about your work in broader context or arrange for them to have coffee with a colleague at least twice during the summer)
- Allow interns to attend the weekly one-hour, Serve-Learn-Sustain summer seminar series as part of their work hours
- Allow interns to participate in bi-weekly 1-hour check-ins with SCC Program Manager as part of their work hours
- Participate in a mid-summer check-in phone call with SCC Program Manager
- Complete End-of-Internship Survey

2023 Hosting Opportunity for PIN Projects

The Smart Community Corps program is open to public sector organizations or coalitions, including but not limited to: PIN Innovate for All projects, GA Smart projects, and PIN partner projects, both current and alum. As funding is limited, we will not be able to place interns at all project sites. Those communities who are interested, must apply and be chosen as host



communities for summer 2023. Submitting a project internship application is not a guarantee that interns will be placed with your community/organization. Placements will be based on multiple criteria, including community/project need, quality of experiential learning opportunity and potential growth for the interns, numbers of available student applicants, available intern skillsets, and SCC funding for the program.

All internship project placement requests must fall within PIN’s definition of inclusive innovation: Improving access and opportunities for *all* Georgians to drive innovation and creating opportunity for all of us to thrive together as part of the innovation ecosystem. Inclusive innovation includes geographic, racial, gender, and socio-economic equity.

Host Site Application Timeline and Selection Process

SCC Host Site Application Timeline

September 2022	
September 19th	Application opens for prospective host projects/communities
December 2022	
December 7th	Host Site Application Submission Portal closes
December 8 th – 10 th	PIN staff examine applications and choose site locations
December 13th	Winning Host Sites announced
December 14th – 31st	Preparation to launch SCC Intern Application Portal
January 2023	
January 10th	SCC Intern Application Portal launches
February 2023	
February 28th	SCC Intern Application Portal closes
March 2023	
March 7th – 11th	Prospective intern interviews by project site leads
March 15th	Project sites submit intern preferences
March 17th	SCC interns chosen and notified by SCC staff
April 2023	
April 1st – 30th	Project leads finalize intern workplans and internship goals
May 2023	
May 16th	First day of internship for students at project sites



Host Site Selection Process

PIN/SCC staff will carefully review all submitted host site applications. Host applications will be judged using the following criteria:

- Demonstrated need for interns' specialized skill set
- Thorough workplan with meaningful project tasks for interns to work on
- Substantial experiential learning and potential growth opportunity for the interns
- Community team buy-in with commitment to engage with the intern(s) on a significant level throughout the summer

Application Link

To apply to be a SCC host site for summer 2023, complete the application [here](#).

Questions

If you have questions regarding the SCC Internship host application process for Summer 2023, please contact [Cody Cocchi](#), PIN Student Engagement Manager.